

# TELEMEETING

## TELEMEETING ADHOC

**TELECONFERENCES AT ANY TIME  
WITHOUT ORDER**

## What is Telemeeting Adhoc?

It is a kind of teleconference service, available in Focus Telecom Polska offer. Telemeeting Adhoc makes it possible to initiate a teleconference, whenever such necessity arises. You do not have to place your order before through Admin Panel.

**Telemeeting Adhoc requires neither to determine in advance the length of your intended meeting, nor to specify the number of its participants.**



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Participants can join the teleconference from **any place in the world**, using any kind of telephones with tone dialing. There is a possibility to run the teleconference for up to **240 people** at the same time.

**VoIP technology is not used in this service**, which guarantee the highest quality of sound. Utilizing of a stable, traditional telephone network eliminates all the possible problems concerning the audibility during the teleconference.

### Telemeeting Adhoc in practice

- Receiving a given number of the teleconference rooms, previously determined in the agreement.
- Permanent or changeable PIN code of the Chairman and PIN code of the Participant, assigned to a particular teleconference 'room'.
- Users must have their **access number** (domestic or foreign) and PIN code. It is necessary to organize a teleconference.
- Users who want to access the teleconference at determined time, have to choose access number and PIN code.
- **Personalization**, ex. own access number, individual welcome.
- International access numbers, that help to prevent the foreign guests from extra costs generated by dialing Poland country code.
- **Automatic authorization** of the participant by his phone number. The participant will be identified by his number and automatically directed to the right teleconference. Telephone number of participant is his access code (PIN code).

- Possibility to arrange a teleconference 'room' without the Chairman – in such case teleconference begins when the first person dials in the teleconferencing bridge and enters a PIN code of the Participant.
- Detailed **billing on-line** at any time, with possibility to description of every teleconference – it provides a simple and accurate cost accounting.
- **Teleconferences recording** – records in mp3 format are ready to download after finishing a teleconference.
- Function of Presence list confirms the presence of all teleconference participants.

For further information please contact:

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## ABOUT FOCUS TELECOM POLSKA

We operate in the ICT market since 2008. Our main range of activity is **design, implementation and management** of information systems supporting business operations of entrepreneurs. Dynamic development of our company has been recognized by **Deloitte Technology Fast 50 Central Europe 2011 and 2012**. We were ranked 4th and 2nd place of the fastest growing and technologically innovative companies in Central Europe.

We deliver innovative cloud computing services available as **SaaS solution**, provided remotely via Internet. Our Clients do not have to cover any costs connected with purchase of software, hardware or installation.

Our mission is to improve our Customers' operational effectiveness by delivering them innovative services in Software as a Service model. Delivering such innovating tools is possible because of scalability, flexibility, wide range of functionalities and high-qualified staff.

Key features of our services is that we provide our customers with **technical support**. Our engineers are responsible for maintenance and regular system upgrade. We guarantee **the highest security level** - our services are secured with **SSL certificates** and other encrypting tools.

**YOU CAN AFFORD INNOVATION**